How to create your own fundraising page

Select which Fund you would like to start your own fundraising page:


Scroll down….Click on green button “Start Fundraising”

This will lead to these pages, depending on which Fund you choose.


1. Enter the page title, goal, and account information. TIP: The page title will be reflected in the page URL. Please enter your name (or something your donors or teammates may recognize) as your page title.

2. Click the green “Create with email” button & add password at the bottom of the page or click the “Create with Facebook” button to login with Facebook credentials.
3. The supporter page has been created successfully.

4. Upon creation of a supporter page, users will be prompted to complete several tasks to begin fundraising successfully. Users may click the “Skip” button to perform this task later. To add the information in at a later date go to Edit This Supporter Page under your page’s profile picture and enter in the missing information.

5. To Join or Create a Team proceed to the next set of instructions.

*** Note: To sign back into your account visit https://everydayhero.com/us/sign-in and enter the email/password you used to set up your page.

**ONCE your page is created, you will receive 2 Confirmation emails:**

1. First email is a welcome email which asks you to verify your email address, you have to CLICK on VERIFY EMAIL ADDRESS
2. 2nd email saying your page is live, the URL, allowing you to edit your page, upload a picture if you didn’t already.

**Note:** If or when you would like to add an image to your page, you have to select upload then save changes. The upload will not show your picture until you select “Save Changes’ & are finished.

■ **Create a team page (if you want to)**

1. To create a team you must first create a fundraising (supporter) page, please see the previous set of instructions titled “Make your own fundraising page” before proceeding.

2. Once you have created your fundraising (supporter) page click the “Create a new team” button located beneath the team section.

   ![Create a team page](image)

   3. Enter a name for your team, then click on the black “Create Team” Button.
Create Additional Supporter Page for Team Donations

- For donations to the team as a whole and not just a specific team member an additional Supporter Page should be made. *Please allocate one team member to make this additional page so there are not multiple* You may name this Supporter Page the name of your team + donations for example “The Blue Team” may call this page “The Blue Team Donations” or “We’re In This Together”.

To create this page, sign out of your current supporter page and go to the Team Page and select “Join Team” and follow the steps to create your team donation page. You may use the same email address you used to create your personal page. When you sign into your personal page you will also see the other account there as well so you will be able to choose your personal page as your default page.

4. The team page has now been created.
5. You can now update a page photo for your team, edit your story, share your page and invite members to your team.

* Note: To sign back into your account visit https://everydayhero.com/us/sign-in and enter the email/password you used to set up your page.
Join a team

1. To join a team you must first create a fundraising (supporter) page, please see the previous set of instructions titled “Make your own fundraising page” before proceeding. If you have already created your page and need to get back there sign into your account via https://everydayhero.com/us/sign-in.

2. Click the “Join an existing team” button located beneath the team section.

3. Enter the team name in the search field then click on the black “Search” button.

4. Click on the “Join this team” button to the right of the team you wish to join.

5. Your supporter page will now appear in the list of Team Members on the team’s page. All donations and updates on your supporter page will also appear on the team’s page.